PTFA MINUTES

St Patrick’s Catholic School, Taumarunui Term 3 Meeting

1 August 2018, 6.05 pm Meeting called to order by Mannix (agreed to chair the meeting)

# In Attendance

* Present: Margaret, Marion, Fiona, Mannix, Rochelle, Rebecca, Chanelle
* Apologies: Helen, Nicole

# Approval of Minutes

* 29 June 2018 Meeting minutes approved

# Matters Arising

* Tickets for bucket raffle to be distributed Week 3 of Term 3; 2 tickets per family **(Rochelle)**
* Money for raffle tickets to be brought to school by end of week 6 Term 3 (31 August)
* Promotion plan still to be completed **(Rebecca)**
* A4 Template still to be completed **(Rebecca)**
* Contact ex-student parents to assist on day **(Mannix)**
* Madi Clarkson to be asked about horse rides **(Rebecca)**
* Courtney has been confirmed by Mannix for candy floss – will make fresh on the day
* Thai – we need someone to run the stall **(?)**
* Student involvement, need to confirm at next meeting **(Marion)**

Chanelle arrived at 6.15

* Chanelle has penciled in Taumarunui Community Food Caravan
* Lindsay Tadman not available to MC, ask Tim Leahy / Paul **(Mannix)**

# Fund Raising

**Gala**

Food Caravan – We staff it, they provide one person to work in it to supervise. They buy the food that we want, we pay for the cost of the food that we use, and share profit 50/50.

Usually: hot dogs, chips, toasted sandwiches, icecreams, mussel fritters, nachos, lollies, cold drinks. We pay for only what we use.

Motion: That we confirm the Food Caravan for the Gala date .Moved Chanelle, Seconded Rebecca

Confirm the menu by the time it is required by.

* Confirm booking **(Chanelle)**
* Request timeframe for decision on menu **(Chanelle)**

Does the Parish want to be involved in gala? **(Mannix)**

Margaret raised that the date for the gala should have been checked with staff before setting it, as it has impacted on Mission Day. Noted, however Steve and Liz were both involved at various times through the decision making process for the final date. Will ensure that the calendar is checked for any future events.

Plant stall – Marion needs containers **(all)**

**Disco**

To be held 27 September (last Thursday of Term 3). “Invite a Friend” again confirmed ok with Margaret.

Glow Rebecca

Kitchen Rochelle and Nicole

Doors Fiona

* Check stocks of glow accessories **(Rebecca)**
* Return any defective items **(Rebecca)**
* Music – equipment and play list **(Mannix)**
* Sausages, chips to be supplied **(Mannix and Rochelle)**

# Financial

Financial report presented.

Motion: That the financial report be received. Moved Rebecca, Seconded Chanelle

# General

Margaret thanked the PTFA for their efforts for the school.

**Year 8 Dinner** – Thursday 13 December, note 4 of our committee are parents of Y8 students.

**Powhiri for Moana Thomson** (new Principal) – Monday 15 October

* Plates are required for morning tea **(All)**
* Promote for good attendance from parents **(All)**

# Items for Next Meeting

# Next Meeting: **Wednesday 19 September 2018**

# Meeting Closed: **6.55pm**